

FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, JUNE 11, 2024

The meeting was called to order by presiding officer, President, Joe Louis Sherman
– at **10:01 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman (Phone),
L. Cook
Absent: S. LaWrence
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of
Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum
& Instruction
Mrs. Gloria Lymore (via phone)
Mrs. LaDonna Harris, Executive Assistant to the Supt.
Ms. Monique Johnson (Guest)
Mr. Lee Reid (Guest)

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

Ms. Monique Johnson provided a summary to the Board of Education regarding the planned activities led by members of the Board (Mrs. Ester Viverette, Ms. Jessica Gray and Mrs. Lera Cook) along with Assistant Superintendent Jackson and Assistant Superintendent Rivers regarding the “*Little Divas*” program and its upcoming itinerary scheduled for Monday, June 24 – Friday, June 28, 2028.

ADOPTION OF AGENDA

President, Joe Louis Sherman, called for a motion to approve the agenda at **10:02 a.m.**

Motioned/*Mitchell*; Seconded/*Gray* - to approve the agenda.

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman
(Phone), L. Cook
Nays: None
Absent: Samuel LaWrence
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

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APPROVAL OF MINUTES

President, Joe Louis Sherman, called for a motion to approve the minutes of the public hearing and regularly scheduled board meeting of **May 7, 2024**.

Motioned/*Mitchell*; Seconded/*Gray*- to approve the minutes of **May 7, 2024**.

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman (Phone), L. Cook
 Nays: None
 Absent: Samuel LaWrence
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

None

PART A - REPORT OF THE SUPERINTENDENT REPORT

SUPERINTENDENT JACKSON reminded members of the Board that they were in advance receipt of his report, *inclusive of an addendum report*, and went on to discuss personnel matters, including the non-renewal of Felicia Dixon, Substitute teacher, the official retirement of Mrs. Gloria P. Lymore, Executive Assistant, and the resignation of Mr. Devin Stidwell, Custodian.

SUPERINTENDENT JACKSON also informed the board that the daily substitute rate is recommended to increase from \$125 to \$185. Other matters discussed included salary increases, the approval of audit engagement services from Miller Cooper and the tentative 2024-2025 budget. Per **MRS. CORETTA JACKSON, ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS**, the budget will be posted into the Chicago Sun-Times newspaper.

SUPERINTENDENT JACKSON also requested the authorization of health, dental, life and vision insurance contracts and the authorization of the new FY 2024 – 2025 board meetings as well.

SUPERINTENDENT JACKSON asked if there were any questions for either himself or the architect, Mr. Lee Reid, before he ended his report.

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BOARD MEMBER JESSICA GRAY asked why Felicia Dixon was leaving the district. **SUPERINTENDENT JACKSON** informed **BOARD MEMBER JESSICA GRAY** that we would need to go into a closed session to discuss the circumstances surrounding the employee's non-renewal.

SUPERINTENDENT JACKSON ended by asking for favorable approval of his report, as submitted and if there were any further questions. **There were none.**

Motioned/*Mitchell*; Seconded/*Cook* - to approve **PART A - REPORT OF THE SUPERINTENDENT REPORT, *inclusive of an addendum report***, as submitted:

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman (Phone), L. Cook
Nays: None
Absent: Samuel LaWrence
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A. That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during the open session. (POSSIBLE ACTION)**

II. FOR YOUR AUTHORIZATION

- A. PERSONNEL (*Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance*)**
 - 1. RESCIND APPOINTMENTS**
 - a. Authorization is sought to rescind the 2023-2024 summer school teaching appointments of **MRS. VERA BALL** and **MRS. KRISTY KEMPER.****

2. APPOINTMENTS

- a. Authorization is sought to appoint **MRS. INDIA EDWARDS-MUHAMMAD**, as an *Administrative Assistant*, Medgar Evers Primary Academic Center, effective, **June 12, 2024 - \$43,000.00 per year**
- b. Authorization is sought to approve the appointment of **Ms. OLLIE M. GILL**, as a *Principal at* Medgar Evers Primary Academic Center , effective, **July 1, 2024** for the 2024-2025 School Year - **\$109,920.00 per year**
- c. Authorization is sought to approve the appointment of **(To Be Determined)**, as an *Assistant Principal at* Medgar Evers Primary Academic Center, effective, **July 1, 2024** for the 2024-2025 School Year

3. LETTER OF RETIREMENT(S)

- a. **MRS. GLORIA LYMORE**, Executive Assistant to the Superintendent, has submitted a Letter to Retire, at the conclusion of the **2023-2024 School Year**, ending on June 30, 2024.

4. APPROVAL OF RESIGNATION(S)

- a. **MR. DEVIN STIDWELL**, *Custodian*, Cottage Grove Upper Grade Center, resigned effective **Friday, May 31, 2024**.

5. APPROVAL OF RESOLUTION FOR THE NON-RENEWAL OF A CERTAIN SUBSTITUTE TEACHER (2024)

6. SUBSTITUTE DAILY RATE

Authorization is sought to increase the daily rate for substitute teachers from \$125.00 to \$185.00.

7. SALARY INCREASES

Authorization is sought to increase the salary of the following personnel by a range of zero percent (0%) to four percent (4%) for the 2024 -2025 School Year.

✚ BUILDING ADMINISTRATIVE ASSISTANTS

- (1) TWELVE (12) MONTH BUILDING ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL – MEDGAR EVERS
- (2) TWELVE (12) MONTH BUILDING ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL – COTTAGE GROVE

✚ AUXILLARY PERSONNEL

- (1) PARENT COORDINATOR

✚ CENTRAL OFFICE EMPLOYEES

- (1) EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT
- (2) ADMINISTRATIVE ASSISTANT TO THE ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS
- (3) ADMINISTRATIVE ASSISTANT TO THE ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION
- (4) PAYROLL COORDINATOR

✚ PUPIL PERSONNEL SERVICES

- (1) SCHOOL NURSE
- (2) DISTRICT-WIDE STUDENT ADVOCATE
- (3) SOCIAL WORKER

✚ ADMINISTRATORS

- (1) ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS
- (2) ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION
- (3) BUILDING PRINCIPALS
- (4) ASSISTANT PRINCIPALS
- (5) PUPIL PERSONNEL SERVICES COORDINATOR
- (6) DIRECTOR OF TECHNOLOGY

 TECHNOLOGY

(1) TECH SUPPORT TECHNICIAN

B. AWARDING OF CONTRACT (REFERENCE #1 & #2)

- a. Authorize award of contract for roof replacement at Medgar Evers Primary Academic Center to **Ridgeworth Roofing Co., Inc. of Frankfort, Illinois** in the amount of **\$342,645.00**. (See reference #1)
- b. Authorize award of contract for exterior concrete replacement at Medgar Evers Primary Academic Center and the Cottage Grove Upper Grade Center to **CMM Group, Inc. of Schererville, Indiana** in the amount of **\$113,147.00** and **\$24,371.00** for alternate bid. (See reference #2)

C. APPROVE FISCAL YEAR (FY) ENDING JUNE 30, 2025, TENTATIVE BUDGET
(See reference #3)

D. AUTHORIZE HEALTH, DENTAL, LIFE AND VISION INSURANCE CONTRACTS
(See reference #4)

BLUE CROSS/BLUE SHIELD: Our Health carrier will continue to be Blue Cross/Blue Shield.

Authorization is sought to approve contract with **BLUE CROSS/BLUE SHIELD** for the 2024 – 2025 School Year. **Premium Percentage Increase 2.7%**
Premium amount **\$742,435.00** yearly.

DENTAL CARE: Our Dental carrier will continue to be **DELTA DENTAL**.

Authorization is sought to approve contract with **DELTA DENTAL** for the 2024-2025 School Year. **Premium Percentage Increase 0%**. Premium amount **\$28,178.00** yearly.

LIFE INSURANCE CARRIER: MET LIFE (METROPOLITAN LIFE INSURANCE COMPANY):
Met Life Insurance will continue to be our carrier.

Authorization is sought to approve contract with **MET LIFE** for the 2024-2025 School Year. **Premium Percentage Increase 0%**. Premium amount **\$12,623.00** yearly.

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BLUE CROSS/BLUE SHIELD (EYEMED): Blue Cross/Blue Shield will be our carrier.

Authorization is sought to approve contract with Blue Cross/Blue Shield for the 2024 -2025 School Year. **Premium Percentage Increase 0%**. Premium amount **\$6,087.00** yearly.

E. LITTLE DIVA'S SUMMER PROGRAM

Authorize continuation of Lil Diva's Summer Program to be held on Monday, Tuesday, and Wednesday, **beginning Monday, June 24, 2024, and ending Friday, June 28, 2024**. There will be three (3) program supervisors: Mrs. Lera Cook, Mrs. Ester Viverette, and Ms. Jessica Gray.

Stipends of **\$1,000.00** each will be paid. Associated expenses will be those necessary for the running of the program.

F. SUMMER YOUTH RECREATIONAL PROGRAM

For the past sixteen (16) years, we have conducted the Ford Heights School District 169 Summer Youth Recreational Program, for the purpose of providing activities for our students during the summer months.

Program to be begin on **Monday, Tuesday, and Wednesday, beginning Monday, June 24, 2024, and ending Friday, June 28, 2024**. Three (3) Program Supervisors will receive stipends of

\$1,000.00 each. They are: Mr. James Coleman, Mr. Joe Louis Sherman, and Mr. Mark Mitchell.

G. DISCIPLINE CONSULTANT FY 2024-2025

Authorize the continuation of Discipline Consultant, Mr. Samuel J. LaWrence, III for FY 2024-2025. The stipend to be paid **\$1,000.00**.

H. BOARD MEETING DATES FY 2024-2025

Authorization to approve the board meeting dates for FY 2024-2025.

TUESDAY, JULY 9, 2024

TUESDAY, AUGUST 6, 2024

TUESDAY, SEPTEMBER 10, 2024
 TUESDAY, OCTOBER 8, 2024
 TUESDAY, NOVEMBER 5, 2024
 TUESDAY, DECEMBER 10, 2024
 TUESDAY, JANUARY 7, 2025
 TUESDAY, FEBRUARY 11, 2025
 TUESDAY, MARCH 11, 2025
 TUESDAY, APRIL 8, 2025
 TUESDAY, MAY 6, 2025
 TUESDAY, JUNE 10, 2025

I. **AUDIT ENGAGEMENT** (See reference #5)

Authorize and approve Audit Engagement for external auditing services by Miller Cooper & Co., LTD, of Downers Grove, IL. Audit fee **\$31,400.00**.

III. **FOR YOUR INFORMATION**

A. **MONTHLY ENROLLMENT** (**AS OF MAY 31, 2024**)

MEDGAR EVERS PRIMARY ACADEMIC CENTER

PRE-K	60	KDG	52
GRADE 1	52	GRADE 2	42
GRADE 3	36	GRADE 4	43
		TOTAL	285

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	42	GRADE 6	34
GRADE 7	34	GRADE 8	35
		TOTAL	145

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
430	12	442

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON, ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS reminded members of the Board that they were in advanced receipt of her report.

MRS. CORETTA JACKSON ended by asking for favorable approval of this report, as submitted. **There were none.**

Motioned/*Mitchell*; Seconded/*Viverette* - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman (Phone), L. Cook
Nays: None
Absent: Samuel LaWrence
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE (\$570,280.25)

B. PAYROLL SUMMARY (for the month of May 2024) as detailed below:

May 3, 2024	\$266,960.29
May 17, 2024	\$251,962.36
May 31, 2024	\$224,740.05
Total	\$743,662.70

C. PETTY CASH (\$557.85)

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS reminded members of the board that they were in advance receipt of her report and inquired if there were any questions. **THERE WERE NONE.**

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Motioned/*Mitchell*; Seconded/*Gray*- to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman
(Phone), L. Cook

Nays: None

Absent: Samuel LaWrence

Abstain: None

6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

At this juncture, President, Joe Louis Sherman, called for a motion to adjourn.

ADJOURNMENT: 10:22 a.m.

Motioned/*Mitchell*; Seconded/*Cook* - to adjourn meeting.

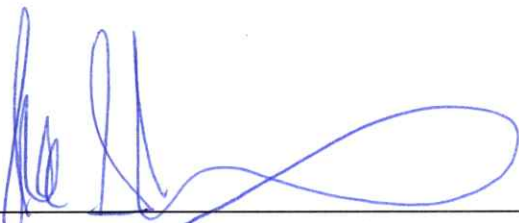
Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman
(Phone), L. Cook

Nays: None

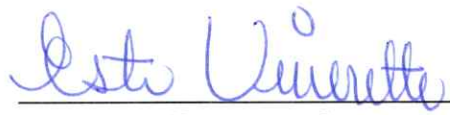
Absent: Samuel LaWrence

Abstain: None

6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President



Mrs. Ester Viverette, Secretary