

**FORD HEIGHTS SCHOOL DISTRICT 169**  
***MINUTES OF BOARD MEETING HELD***  
**TUESDAY, JULY 9, 2024**

The meeting was called to order by presiding officer, President, Joe Louis Sherman  
- at **10:08 a.m.**

**PLEDGE OF ALLEGIANCE (*recited by all in attendance*)**

Upon roll call the following members were present:

Present: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman, L. Cook,  
S. LaWrence  
Absent: None  
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools  
Mrs. Coretta D. Jackson, Assistant Superintendent of  
Business Administration & Operations  
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum  
& Instruction  
Mr. David J. Wright, Director of Technology  
Mrs. LaDonna Harris, Executive Assistant to the Supt.

**QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)**

None

**ADOPTION OF AGENDA**

President, Joe Louis Sherman, called for a motion to approve the agenda at **10:09 a.m.**

Motioned/*Mitchell*; Seconded/*Gray* - to approve the agenda.

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman,  
L. Cook, S. LaWrence

Nays: None

Absent: None

Abstain: None

**7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.**

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**APPROVAL OF MINUTES**

President, Joe Louis Sherman, called for a motion to approve the minutes of the public hearing and regularly scheduled board meeting of **June 11, 2024**.

Motioned *lGray*; Seconded */Mitchell*- to approve the minutes of **June 11, 2024**.

Roll Call:   Ayes:           J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman  
  L. Cook, S. LaWrence  
              Nays:           None  
              Absent:       None  
              Abstain:      None  
              7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

**CORRESPONDENCE**

**None**

**PART A - REPORT OF THE SUPERINTENDENT REPORT**

**SUPERINTENDENT JACKSON** reminded members of the Board of Education that they were in advance receipt of his report, *inclusive of an addendum report*, and went on to discuss personnel matters, including the hiring of three substitute teachers, three resignations and a salary correction.

**SUPERINTENDENT JACKSON** also mentioned seeking approval for the photo copier lease and access control panel contracts that board members were made privy to in their monthly board report books. **SUPERINTENDENT JACKSON** spoke about the rejection of Amber Mechanical of Alsip, IL for HVAC services and proposed a recommendation to go out to bid in the Fall 2024 with the optimism of having more bid participants.

**SUPERINTENDENT JACKSON** provided an insurance update to board members by making them aware that as of July 14, 2024, Liberty Mutual would no longer cover property and casualty insurance for our school district, however, they were willing to continue insuring the other 6 lines of insurance which are Commercial Auto, Crime, General Liability, School Leaders Errors & Commissions, Law Enforcement Liability and Umbrella for \$81,519 per year. In seeking proposals from two property and casualty insurance companies, estimated insurance proposals from Gotham and RSUI Property and Casualty insurance companies is \$272,497. As a result, the total for all insurances are projected to be \$354,016.



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**SUPERINTENDENT JACKSON** informed the Board of Education that both he and Mrs. Coretta D. Jackson, Assistant Superintendent of Business Administration and Operations, would be pressing the insurance broker to find affordable coverage for property and casualty losses and if we have to move to a month to month basis, then that would at least temporarily rectify the insurance coverage issue. Prior to ending his report, **SUPERINTENDENT JACKSON** asked the Board of Education to accept his recommendation to approve a Back to School event to be hosted by State Representative Thaddeus Jones on Saturday, August 31, 2024 at Medgar Evers Primary Academic Center.

**SUPERINTENDENT JACKSON** ended by asking for favorable approval of his report, as submitted and if there were any further questions. **There were none.**

Motioned/*Mitchell*; Seconded/*Gray* - to approve **PART A - REPORT OF THE SUPERINTENDENT REPORT, *inclusive of an addendum report***, as submitted:

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman,  
L. Cook, S. LaWrence  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

**I. CLOSED SESSION**

- A.** That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during the open session.  
**(POSSIBLE ACTION)**

**II. FOR YOUR AUTHORIZATION**

- A.** **PERSONNEL (*Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance*)**

1. APPOINTMENTS

- a. Authorization is sought to appoint **Ms. ADRIANNE ADAMS**, as a *Substitute Teacher*, Cottage Grove Upper Grade Center, **effective, Thursday, August 8, 2024**, for the 2024-2025 School Year - **\$45,000 salary**
- b. Authorization is sought to appoint **MR. LARRY JOHNSON**, as a *Substitute Teacher*, Cottage Grove Upper Grade Center, **effective, Thursday, August 8, 2024**, for the 2024-2025 School Year - **\$60,000 salary**
- c. Authorization is sought to appoint **Ms. MAKYLA BELL**, as a *Substitute Teacher*, Cottage Grove Upper Grade Center, **effective, Thursday, August 8, 2024**, for the 2024-2025 School Year - **\$45,000 salary**
- d. Authorization is sought to appoint **MR. MICHAEL SAWYER**, as a *Teacher*, Cottage Grove Upper Grade Center, **effective, Thursday, August 8, 2024**, for the 2024-2025 School Year - **MA, Step 12- \$55,071 salary**
- e. Authorization is sought to appoint **MR. AARON RICE**, as a *Teacher*, Medgar Evers Primary Academic Center, **effective, Thursday, August 8, 2024**, for the 2024-2025 School Year - **MA, Step 10- \$52,417 salary**
- f. Authorization is sought to appoint **MR. TAYLOR KING**, as a *Custodian*, Ford Heights School District 169, **effective, Monday, July 1, 2024**, for the 2024-2025 School Year - **\$36,000 Salary**

2. LETTER OF RESIGNATION

- a. **BENITA SAGER**, Teacher at Cottage Grove Upper Grade Center has submitted a **LETTER OF RESIGNATION effective June 15, 2024.**
- b. **AUSTIN IVES**, Special Education Teacher at Cottage Grove Upper Grade Center has submitted a **LETTER OF RESIGNATION effective June 30, 2024.**



3. SALARY ADJUSTMENT

- a. Authorization is sought to adjust the starting salary of **INDIA EDWARDS-MUHAMMAD** from **\$43,000** to **\$45,000**.

B. APPROVAL OF ADDENDA FOR SUPERINTENDENT'S EMPLOYMENT CONTRACT

Authorization is sought for approval of Addenda for the Superintendent's Employment Contract.

C. APPROVE ONE YEAR CONTRACT EXTENSION FOR DLM SCHOOL BUS LINES, INC.

Authorization is sought for a motion to approve contract extension for DLM Bus Lines services for **REGULAR EDUCATION, SPECIAL EDUCATION, AND OUT OF DISTRICT SPECIAL EDUCATION** for one additional year (commencing **2026-2027 School Year**.) Effective the **2024-2025 School Year** at the previous year's regular and special education transportation rates.

D. CONFERENCES/WORKSHOPS

1. **ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INTERNATIONAL (ASBO) ANNUAL CONFERENCE, September 18-20, 2024 Nashville, TN**
2. **ASSOCIATION OF SCHOOL BUSINESS OFFICIALS STATE (ASBO) ANNUAL CONFERENCE, April 30 - May 2, 2025 Schaumburg, IL**
3. **ILLINOIS ASSOCIATION OF SCHOOL ADMINISTRATORS (IASA) CONFERENCE September 25-27, 2024 Springfield, IL**
4. **COUNCIL OF URBAN BOARD OF EDUCATION (CUBE) ANNUAL CONFERENCE October 28-30, 2024 Las Vegas, NV**
5. **ILLINOIS ASSOCIATION OF SCHOOL BOARDS/ILLINOIS ASSOCIATION OF SCHOOL ADMINISTRATORS/ILLINOIS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS**

**(IASB/IASA/IASBO) JOINT ANNUAL CONFERENCE –  
November 22-24, 2024 Chicago, IL**

6. **NATIONAL ALLIANCE OF BLACK SCHOOL EDUCATORS (NASBE) – 50<sup>TH</sup> ANNUAL CONFERENCE November 20-24, 2024 Atlanta, GA**
7. **AMERICAN ASSOCIATION OF SCHOOL ADMINISTRATORS (AASA) – School Superintendent’s Association March 6-8, 2025 New Orleans, LA**
8. **NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) ANNUAL CONFERENCE March 29-31, 2025 Atlanta, GA**
9. **ASSOCIATION FOR SUPERVISION & CURRICULUM DEVELOPMENT (ASCD) June 29 – July 2, 2025 San Antonio, TX**

E. **AWARD OF PHOTO COPIER LEASE CONTRACT**

Authorization is sought to enter into a five year copier lease contract with Proven I.T. of Tinley Park, IL for a total lease contract amount of \$177,337.

F. **AWARD OF CONTRACT FOR ACCESS CONTROL PANELS**

Authorization is sought to award a contract to Access One of Chicago, IL for electrical access control panels at Medgar Evers Primary Academic Center and Cottage Grove Upper Grade Center for a contract amount of \$301,887.

III. **FOR YOUR INFORMATION**

A. **REJECT HEATING, VENTILATION, AIR CONDITIONING (HVAC) BID FOR MEDGAR EVERS PRIMARY ACADEMIC CENTER AND COTTAGE GROVE UPPER GRADE CENTER (REFERENCE #1)**

Reject bid proposal from Amber Mechanical of Alsip, IL for \$3,530,000.



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**PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS**

MRS. CORETTA JACKSON, ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS reminded members of the Board that they were in advanced receipt of her report.

MRS. CORETTA JACKSON ended by asking for favorable approval of this report, as submitted. **There were none.**

Motioned/*Mitchell*; Seconded/*Gray* - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman  
L. Cook, S. LaWrence  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

**I. FOR YOUR AUTHORIZATION**

**A. ACCOUNTS PAYABLE (\$467,819.68)**

**B. PAYROLL SUMMARY (for the month of June 2024) as detailed below:**

June 14, 2024	\$236,092.53
June 28, 2024	<u>\$239,478.34</u>
<b>Subtotal</b>	<b>\$475,570.87</b>

**Payroll Run Outs**

1 <sup>st</sup> Run Out – 6/28/24	\$116,527.45
2 <sup>nd</sup> Run Out – 6/28/24	<u>\$116,463.50</u>
<b>Subtotal</b>	<b>\$232,990.95</b>

**Grand Totals** **\$708,561.82**

**C. PETTY CASH**

Authorization is requested to replenish and establish Petty Cash for the 2024-2025 School Year in the amount of **\$1,500.00**.

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**D. IMPREST FUND**

Authorization is requested to replenish Imprest Fund for the 2024-2025 School Year in the amount of **\$25,000.00**.

**PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION**

**DR. SHARON P. RIVERS** reminded members of the board that they were in advance receipt of her report and inquired if there were any questions. **THERE WERE NONE.**

Motioned/*Mitchell*; Seconded/*Viverette*- to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman  
L. Cook, S. LaWrence  
Nays: None  
Absent: None  
Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

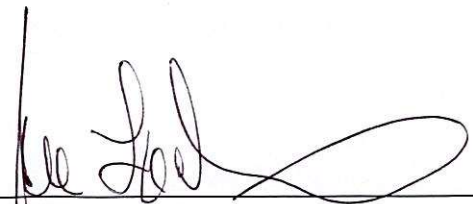
At this juncture, President, Joe Louis Sherman, called for a motion to adjourn.

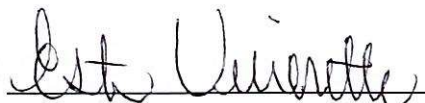
**ADJOURNMENT: 10:25 a.m.**

Motioned/*Mitchell*; Seconded/*Viverette* - to adjourn meeting.

Roll Call: Ayes: J. Sherman, E. Viverette, J. Gray, M. Mitchell, J. Coleman  
L. Cook, S. LaWrence  
Nays: None  
Absent: None  
Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

  
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Mr. Joe Louis Sherman, President

  
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Mrs. Ester Viverette, Secretary