

**FORD HEIGHTS SCHOOL DISTRICT 169**  
***MINUTES OF BOARD MEETING HELD***  
**TUESDAY, NOVEMBER 7, 2023**

The meeting was called to order by presiding officer, President, Joe Louis Sherman  
– at **10:10 a.m.**

**PLEDGE OF ALLEGIANCE (*recited by all in attendance*)**

Upon roll call the following members were present:

Present: J. Sherman, S. LaWrence, E. Viverette, Lera Cook, J. Coleman, J. Gray, M. Mitchell

Absent: None

Also Present: Dr. Gregory T. Jackson, Superintendent of Schools  
Mrs. Coretta D. Jackson, Assistant Superintendent of Business Administration & Operations  
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction  
Mrs. Gloria Lymore (via phone)  
Mrs. LaDonna Harris, Executive Assistant to the Supt.  
Mr. William Gleason, Legal Counsel

**QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)**

**NONE**

**ADOPTION OF AGENDA**

President, Joe Louis Sherman, called for a motion to approve the agenda at 10:14 a.m.

Motioned/Gray; Seconded/Cook - to approve the agenda.

Roll Call: Ayes: Cook, LaWrence, Gray, Viverette, Sherman, Mitchell, Coleman

Nays: None

Absent: None

Abstain: None

**7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.**

**APPROVAL OF MINUTES**

President, Joe Louis Sherman, called for a motion to approve the minutes of the public hearing and regularly scheduled board meeting of **October 10, 2023.**

Motioned/Gray; Seconded/Mitchell - to approve the minutes of **October 10, 2023**

Roll Call: Ayes: Cook, LaWrence, Gray, Viverette, Sherman, Mitchell,  
Coleman  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

### **CORRESPONDENCE**

*Thank you card was received from the Ryan James family to the Board of Education for their overall support and flower easel received during his moment of bereavement of his grandmother's death.*

*Board President, Joe Sherman, gave a verbal thank you to the Board of Education for the support that was given to him during his time of bereavement of his nephew, Kernard Davis, passing over the prior weekend.*

### **PART A - REPORT OF THE SUPERINTENDENT REPORT**

**SUPERINTENDENT JACKSON** reminded members that they were in advanced receipt of his report and informed members there was an addendum report as well that will be excluded, at this time, due to a second review of the sick time policy requested by Attorney Gleason. **SUPERINTENDENT JACKSON** briefly addressed and expounded on some items in his report, as a point of reference, by speaking to the updated quorum communications policy, the FY 24 Property Tax Relief grant funds and applying under the evidence based funding model. **SUPERINTENDENT JACKSON** reminded members of the board that the CSC firm and other lobbyists would be covering costs for the Superintendents/Administrators' dinner scheduled for Friday, 11/17/23.

**SUPERINTENDENT JACKSON** asked if there were any questions. **BOARD MEMBER, JAMES COLEMAN** asked about how the funds from the grant could be used and the XPO Logistics summation. **SUPERINTENDENT JACKSON** responded that the one million dollars would go into a general savings account with no restrictions allowing the funds to be more flexible. In regards to the XPO Logistics summation, **SUPERINTENDENT JACKSON** explained that the attorney would be objecting to the XPO extension to get a refund.

**SUPERINTENDENT JACKSON** ended by asking for favorable approval of his report as submitted.

## I. CLOSED SESSION

- A. That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during the open session.  
**(POSSIBLE ACTION)**

## II. FOR YOUR AUTHORIZATION

- A. **PERSONNEL (Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)**

### 1. LETTER OF RESIGNATION

**JASMEN PAUL**, Social Worker, has submitted a **LETTER OF INTENT TO RESIGNATION**, effective as of October 30, 2023.

### 2. APPOINTMENTS

- a. Authorization is sought to appoint **DESTIN STIDWELL**, as **Custodian**, Ford Heights School District 169, effective, **October 30, 2023**, (*Administratively approved*) for the 2023-2024 School Year – **Prorated \$38,000 per year**

### B. APPROVAL OF CONTINUING RESOLUTION (See reference #1)

Authorization was sought to approve the continuing resolution authorizing fund transfers and revenue distributions for debt service purposes. This authorization was approved.

### C. ADOPTION OF RESOLUTION AND CERTIFICATIONS – 2023 TAX LEVY (See reference #2)

1. **2023 Tax Levy Resolution (Exhibit 1)**
2. **Resolution Regarding Application of Loss and Cost Factor to 2023 Tax Levies (Exhibit II)**
3. **Resolution to Instruct County Clerk How to Apportion 2023 Tax Levy Extension Reduction (Exhibit III)**

**D. CASH FUND RESOLUTION ABATEMENT *(See reference #3)***

Authorization was sought to approve the resolution abating the working cash fund of the District. This authorization was approved.

**E. PROPOSED REVISED POLICIES *(Separate Packet)***

Consistent with Ford Heights School District 169's normal practice to conduct periodic reviews of its policies, the following policies are being submitted as needing to be **Revised, Adopted**, and/or **New** as listed below:

- ❖ School Board – Committees – 2.150 (Revised 11/7/2023)
- ❖ School Board – Powers and Duties of the School Board – 2.20 (Revised 11/7/2023)
- ❖ School Board - School Board Meeting Procedure – 2.220 (Revised 11/7/2023)
- ❖ School Board – Uniform Grievance Procedure – 2.260 (Revised 11/7/2023)
- ❖ General School Administration– Superintendent – 3.40 (Revised 11/7/2023)
- ❖ Operational Services– Transportation – 4.110 (Revised 11/7/2023)
- ❖ Operational Services– Administrative Procedure – Bus Driver Communication Devices; Pre-Trip and Post-Trip Inspection; and Bus Driving Comments – 4.110 - AP2 (Revised 11/7/2023)
- ❖ Operational Services– Waiver of Student Fees– 4.140 (Revised 11/7/2023)
- ❖ Operational Services– Administrative Procedure – Fines, Fees and Charges-Waiver of Student Fees– 4.140 - AP (Revised 11/7/2023)
- ❖ Operational Services– Application for Fee Waiver– 4.140 – E1 (Revised 11/7/2023)
- ❖ Operational Services– Response to Application for Fee Waiver, Appeal and Response to Appel – E2 - 4.140 (Revised 11/7/2023)
- ❖ Operational Services– Safety– 4.170 (Revised 11/7/2023)
- ❖ Operational Services– Administrative Procedure – Comprehensive Safety and Security Plan – 4.170 – AP1 (Revised 11/7/2023)
- ❖ Instruction – Programs for Students At Risk of Academic Failure and/or Dropping Out of School & Graduation Incentives Program – 6.110 (Revised 11/7/2023)
- ❖ Student – Equal Educational Opportunities – 7.10 (Revised 11/7/2023)
- ❖ Student – Harassment of Student – 7.20 (Revised 11/7/2023)
- ❖ Student – Residence– 7.60 (Revised 11/7/2023)
- ❖ Students – Attendance & Truancy – 7.70 (Revised 11/7/2023)

**F. FY 24 PROPERTY TAX RELIEF**

Authorization and direction was sought by administration to apply to the Illinois State Board of Education for the FY24 Property Tax Relief. This authorization was approved.

**II. FOR YOUR INFORMATION**

**A. MONTHLY ENROLLMENT (AS OF OCTOBER 30, 2023)**

**MEDGAR EVERS SCHOOL**

PRE-K	56	KDG	53
GRADE 1	45	GRADE 2	46
GRADE 3	33	GRADE 4	42
		<b>TOTAL</b>	<b>275</b>

**COTTAGE GROVE UPPER GRADE CENTER**

GRADE 5	40	GRADE 6	33
GRADE 7	31	GRADE 8	32
		<b>TOTAL</b>	<b>136</b>

<b>TOTAL DISTRICT</b>	<b>OUT OF DISTRICT</b>	<b>GRAND TOTAL</b>
411	9	420

**REPORT OF CONTACTS (ATTENDANCE OFFICERS):**

**MEDGAR EVERS:**

<b>HOME VISITS</b>	<b>TELEPHONE CONTACTS</b>	<b>PARENT CONFERENCES</b>
3	197	0

**COTTAGE GROVE:**

<b>HOME VISITS</b>	<b>TELEPHONE CONTACTS</b>	<b>PARENT CONFERENCES</b>
3	117	2

**B. XPO LOGISTICS SUMMATION (REFERENCE #4)**

Separate attachment was located under reference #4 that provided information pertaining to the XPO Logistics summation.

**PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS**

**MRS. CORETTA JACKSON** reminded members that they were in advanced receipt of her report and she briefly spoke to the property tax relief grant that was mentioned earlier by **SUPERINTENDENT JACKSON**, reminding the board that this would be our 5<sup>th</sup> year applying for it. She also announced that the building rentals will be voted on separately. Mrs. Jackson inquired if there were any questions. **There were none.**

She ended by asking for favorable approval of her report as submitted:

Motioned/Lawrence; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette, Mitchell  
 Nays: None  
 Absent: None  
 Abstain: None  
 7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

**I. FOR YOUR AUTHORIZATION****A. ACCOUNTS PAYABLE (\$575,246.84)****B. PAYROLL SUMMARY (for the month of October 2023) as detailed below:**

October 06, 2023	<b>\$234,360.65</b>
October 20, 2023	<b><u>\$231,616.96</u></b>
<b>TOTAL</b>	<b>\$465,977.61</b>

**C. BUILDING RENTALS (SEPARATE VOTES)****1. Calvary Baptist Church – Pastor Higginbottom**

Building rental was not approved.

Roll Call: Ayes: None  
 Nays: Coleman, Cook, Gray, LaWrence, Sherman, Viverette,  
 Mitchell  
 Absent: None  
 Abstain: None  
**0 ayes, 7 nays, 0 absent, 0 abstain, 0 present – motion carried.**

**2. Operation Smile – Linda Jackson (Toy Giveaway)**

Building rental was approved. The rental fee of \$300 was also waived.

Roll Call: Ayes: None  
 Nays: Coleman, Cook, Gray, LaWrence, Sherman, Viverette,  
 Mitchell  
 Absent: None  
 Abstain: None  
**0 ayes, 7 nays, 0 absent, 0 abstain, 0 present – motion carried.**

**PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION**

**DR. SHARON P. RIVERS** expressed to members that they were in advance receipt of her report. She then inquired if there were any questions. **THERE WERE NONE.**

Motioned/Lawrence; Seconded/Viverette - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

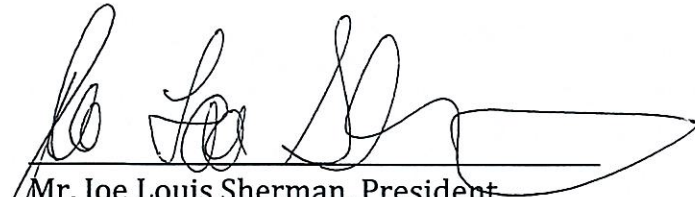
Roll Call: Ayes: Cook, Coleman, Gray, LaWrence, Sherman, Viverette,  
 Mitchell  
 Nays: None  
 Absent: None  
 Abstain: None  
**7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.**

At this juncture, President Sherman called for a motion to adjourn.


**ADJOURNMENT: 10:19 a.m.**

Motioned/Cook; Seconded/Gray - to adjourn meeting.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette,  
Mitchell  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President



Mrs. Ester Viverette, Secretary