

**FORD HEIGHTS SCHOOL DISTRICT 169**  
***MINUTES OF BOARD MEETING HELD***  
**TUESDAY, NOVEMBER 5, 2024**

The meeting was called to order by presiding officer, President Pro-Tempore, Samuel J. LaWrence – at **10:001 a.m.**

**PLEDGE OF ALLEGIANCE (*recited by all in attendance*)**

Upon roll call the following members were present:

Present: Mr. Samuel LaWrence, Mrs. Ester Viverette, Ms. Jessica Gray,  
Mr. Mark Mitchell, Mrs. Lera Cook (*By Phone*), Mr. James  
Coleman

Absent: Mr. Joe Louis Sherman

Also Present: Dr. Gregory T. Jackson, Superintendent of Schools  
Mrs. Coretta D. Jackson, Assistant Superintendent of  
Business Administration & Operations  
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum  
& Instruction  
Mr. David J. Wright, Director of Technology  
Mrs. LaDonna Harris, Executive Assistant to the Supt.  
Mr. William Gleason, Legal Counsel  
Ms. Shaniece Quinn (Guest)

**QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)**

Ms. Shaniece Quinn stated that there seemed to be a lack of school bus service provided throughout the District and she expressed her concerns with a lack of a qualified crossing guard for students crossing over Lincoln Highway from Cottage Grove Upper Grade Center. Superintendent Dr. Jackson reassured Mrs. Quinn that due to Lincoln Highway being a military highway that some petitions over the years have gone out to local and state government officials pertaining to the safety of the children and even requesting an overpass for the students to cross over. Dr. Jackson and Board Member Jessica Gray each explained that a crossing guard, in the meantime, is considered an employee of the Village and, therefore, must be hired by the Village as only the village and its personnel are able to regulate traffic flow.

**ADOPTION OF AGENDA**

President Pro-Tempore, Samuel J. LaWrence, called for a motion to approve the agenda at **10:10 a.m.**

Motioned/*Coleman*; Seconded/*Mitchell* - to approve the agenda.

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Roll Call: Ayes: S. LaWrence, E. Viverette, J. Gray, M. Mitchell, L. Cook  
(By Phone), J. Coleman  
Nays: None  
Absent: J. Sherman  
Abstain: None  
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

### APPROVAL OF MINUTES

President Pro-Tempore, Samuel J. LaWrence, called for a motion to approve the minutes of the public hearing and regularly scheduled board meeting of **October 8, 2024**.

Motioned/*Coleman*; Seconded/*Gray*- to approve the minutes of **October 8, 2024**.

Roll Call: Ayes: S. LaWrence, E. Viverette, J. Gray, M. Mitchell, L. Cook  
(By Phone), J. Coleman  
Nays: None  
Absent: J. Sherman  
Abstain: None  
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

### CORRESPONDENCE

Thank you card received from the Wilson family thanking the Board of Education for flowers and support received on behalf of Ms. Bonnie Wilson (*Aunt of Cheyenne Wilson, Administrative Assistant*) passing.

Two thank you cards were received from Windell Parker thanking the Board of Education, the Administration and staff for flowers and support received on behalf of his mother's passing.

### PART A - REPORT OF THE SUPERINTENDENT REPORT

**SUPERINTENDENT JACKSON** reminded members of the Board of Education that they were in advance receipt of his report. He went on to discuss personnel matters, including the hiring of a day-to-day substitute, one resignation, one letter of resignation, one compensation adjustment and one salary adjustment.

**SUPERINTENDENT JACKSON** also discussed the adoption of resolution and certifications for the 2024 Tax Levy, the Fiscal Year 2025 Property Tax Relief Grant, the awarding of contract for Heating, Ventilation and Air Conditioning

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(HVAC) renovations at both Medgar Evers Primary Academic and Cottage Grove Upper Grade Centers.

**SUPERINTENDENT JACKSON** went on to discuss the Intergovernmental Agreement for a Resilience Hub through Cook County and an Intergovernmental Agreement pertaining to the hiring of a new crossing guard in which the District would provide \$10,000 to support a Village crossing guard.

**SUPERINTENDENT JACKSON** also informed the Board of two women that received “No Trespass” notices on school property due to their involvement in a recent school-related incident.

**SUPERINTENDENT JACKSON** ended by asking for favorable approval of his report, as submitted and asked if there were any further questions. **There were none.**

Motioned/*Coleman*; Seconded/*Gray* - to approve **PART A - REPORT OF THE SUPERINTENDENT REPORT** as submitted:

Roll Call: Ayes: S. LaWrence, E. Viverette, J. Gray, M. Mitchell, L. Cook  
(By Phone), J. Coleman  
Nays: None  
Absent: J. Sherman  
Abstain: None  
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

## I. **CLOSED SESSION**

- A.** That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.  
**(POSSIBLE ACTION)**

## II. **FOR YOUR AUTHORIZATION**

### A. **PERSONNEL**

#### 1. **APPOINTMENT(S)**

- a. Authorization is sought to appoint **MR. EARL JACKSON**, as a **Substitute Teacher**, Ford Heights School District

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169, effective, **Tuesday, November 5, 2024**, for the 2024-2025 School Year - **\$185.00 per day**

*(New appointments, as shown above, are pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance.)*

**2. APPROVAL OF RESIGNATION(S)**

- a. **MS. VERA BALL, *Special Education Teacher***, Cottage Grove Upper Grade Center, resigned **effective Tuesday, October 15, 2024**

**3. CONSIDER LETTER OF RETIREMENT(S)**

- a. **MRS. DIANE RICHARDSON**, Paraprofessional – Cottage Grove Upper Grade Center, has submitted a Letter of Intent to Retire, at the conclusion of the **2024-2025 School Year**.

**4. COMPENSATION ADJUSTMENT**

- a. Authorization is sought to appoint **Ms. ALYSSA HALL**, as a ***Substitute Teacher***, Cottage Grove Upper Grade Center, **effective, Tuesday, October 15, 2024**, (*Administratively approved*) for the 2024-2025 School Year – From **\$125.00 per day to prorated salary of \$45,000 per year**

**5. SALARY ADJUSTMENT**

- a. Authorization is sought to adjust the starting prorated salary of **MRS. CARLETTA JONES** from **\$60,000** to **\$65,000**.

**B. ADOPTION OF RESOLUTION AND CERTIFICATIONS – 2024 TAX LEVY (REFERENCE #1)**

- 1. 2024 Tax Levy Resolution (Exhibit I)**
- 2. Resolution Regarding Application of Loss and Cost Factor to 2024 Tax Levies (Exhibit II)**
- 3. Resolution to Instruct County Clerk How to Apportion 2024 Tax Levy Extension Reduction (Exhibit III)**

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**C. FY 25 PROPERTY TAX RELIEF GRANT (REFERENCE #2)**

Authorization submission of the FY 25 Property Tax Relief Grant.

**D. INTERGOVERNMENTAL AGREEMENT (REFERENCE #3)**

Authorization is sought to approve the Intergovernmental agreement drafted by Cook County as it relates to the development of a resilience hub.

**E. AWARD OF CONTRACT FOR HEATING, VENTILATION, AIR CONDITIONING (HVAC) RENOVATION BID AT MEDGAR EVERS PRIMARY ACADEMIC CENTER AND COTTAGE GROVE UPPER GRADE CENTER**

Authorization is sought to award a contract for heating, ventilation, air conditioning (HVAC) renovations for Medgar Evers Primary Academic Center (MEPAC) and Cottage Grove Upper Grade Center (CGUGC) to F.E. Moran of Lamont, IL for a contract amount of \$2,066,400.00.

**F. APPROVE INTERGOVERNMENTAL AGREEMENT (IGA) WITH VILLAGE OF FORD HEIGHTS FOR A CROSSING GUARD (REFERENCE #4)**

Motion to approve Intergovernmental Agreement with the Village of Ford Heights for a Crossing Guard not to exceed \$10,000.00.

**I. FOR YOUR INFORMATION**

**A. Monthly Enrollment (As of October 31, 2024)**

**MEDGAR EVERS SCHOOL**

PRE-K	60	KDG	53
GRADE 1	56	GRADE 2	52
GRADE 3	44	GRADE 4	34
	<b>TOTAL</b>		<b>299</b>

**COTTAGE GROVE:**

GRADE 5	42	GRADE 6	41
GRADE 7	37	GRADE 8	35
	<b>TOTAL</b>		<b>155</b>

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<b>TOTAL DISTRICT</b>	<b>OUT OF DISTRICT</b>	<b>GRAND TOTAL</b>
<b>454</b>	<b>16</b>	<b>470</b>

**REPORT OF CONTACTS (ATTENDANCE OFFICES):**

**MEDGAR EVERS:**

<b>HOME VISITS</b>	<b>TELE. CONTACTS</b>	<b>PARENT CONF.</b>	<b>LETTERS SENT HOME</b>
<b>0</b>	<b>342</b>	<b>6</b>	<b>38</b>

**COTTAGE GROVE:**

<b>HOME VISITS</b>	<b>TELE. CONTACTS</b>	<b>PARENT CONF.</b>	<b>LETTERS SENT HOME</b>
<b>0</b>	<b>242</b>	<b>12</b>	<b>15</b>

**B. Cook County Pay Ordinance**

Members of the Board, please note that the Cook County Pay Ordinance is scheduled to go into effect in January 2025 for all workers who are not within a Collective Bargaining Agreement (CBA).

**C. Appraisal Invoice for P-TAB Case (REFERENCE #5)**

Members of the Board, attached herewith is an invoice for PTAB Case 23-34641. This is the appraisal report for real estate tax intervention on behalf of Tidye A. Phillips (Ford Heights School District 169)

**B. IASB Membership**

IASB sent a *thank you* letter to all of the Ford Heights School District 169 School Board members for their continued efforts and membership within their organization. IASB also included a 2024 - 2025 Certificate of Membership as well.

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**PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS**

**MRS. CORETTA JACKSON, ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS** reminded members of the Board that they were in advanced receipt of her report.

**MRS. CORETTA JACKSON** ended by asking for favorable approval of this report, as submitted. **There were none.**

Motioned/*Mitchell*; Seconded/*Gray* - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: S. LaWrence, E. Viverette, J. Gray, M. Mitchell, L. Cook  
(*By Phone*), J. Coleman  
Nays: None  
Absent: J. Sherman  
Abstain: None  
**6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.**

**I. FOR YOUR AUTHORIZATION**

**A. ACCOUNTS PAYABLE (\$663,706.89)**

**B. PAYROLL SUMMARY (for the month of October 2024) as detailed below:**

October 4, 2024	\$227,811.14
October 18, 2024	<u>\$263,864.20</u>
<b>Subtotal</b>	<b>\$491,675.34</b>

**PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION**

**DR. SHARON P. RIVERS, ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION**, reminded members of the Board that they were in advance receipt of her report and inquired if there were any questions. **THERE WERE NONE.**

Motioned/*Mitchell*; Seconded/*Gray*- to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

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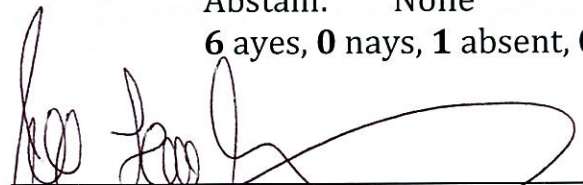
Roll Call: Ayes: S. LaWrence, E. Viverette, J. Gray, M. Mitchell, L. Cook  
(By Phone), J. Coleman  
Nays: None  
Absent: J. Sherman  
Abstain: None  
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

At this juncture, President Pro-Tempore, Samuel J. LaWrence, called for a motion to adjourn.

**ADJOURNMENT: 10:24 a.m.**

Motioned/*Mitchell*; Seconded/*Gray* - to adjourn meeting.

Roll Call: Ayes: S. LaWrence, E. Viverette, J. Gray, M. Mitchell, L. Cook  
(By Phone), J. Coleman  
Nays: None  
Absent: J. Sherman  
Abstain: None  
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President



Mrs. Ester Viverette, Secretary